

# Notice of meeting and agenda

## Consultative Committee with Parents

**6.00 pm Wednesday, 6th December, 2023**

Online Meeting - Microsoft Teams

### Contacts

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## **1. Order of Business**

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Order of Business and Welcome by Convener

- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

## **2. Declaration of Interests**

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- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

## **3. Note of Previous Meeting**

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- 3.1 Note of Meeting of the Consultative Committee with Parents of 11 October 2023 – submitted for approval 5 - 12

## **4. Reports**

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- 4.1 Service Director's Update – verbal report
- 4.2 Update from Connect Representative – verbal report
- 4.3 Update from National Parent Forum Representative – verbal report
- 4.4 Updates from Locality Groups:
  - Vaping – ongoing concerns
  - Education Reform

## **5. Date of Next Meeting**

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**5.1** Wednesday 13 March 2023 at 6pm by Teams

### **Nick Smith**

Service Director, Legal and Assurance

## **Committee Members**

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Councillor Joan Griffiths (Convener), Councillor Steve Burgess, Councillor Euan Davidson, Councillor Tim Jones, Councillor David Key, Councillor Simita Kumar and Councillor Val Walker

## **Information about the Consultative Committee with Parents**

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The Consultative Committee with Parents consists of 7 Councillors and is appointed by the City of Edinburgh Council. The Consultative Committee with Parents usually meets in the Dean of Guild Court Room in the City Chambers on the High Street in Edinburgh. There is a seated public gallery and the meeting is open to all members of the public.

## **Further information**

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If you have any questions about the agenda or meeting arrangements, please contact Daniel Baigrie, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, Tel 0131 529 4240, email [daniel.baigrie@edinburgh.gov.uk](mailto:daniel.baigrie@edinburgh.gov.uk).

A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the main reception office, City Chambers, High Street, Edinburgh.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to [www.edinburgh.gov.uk/cpol](http://www.edinburgh.gov.uk/cpol).

## **Webcasting of Council meetings**

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Please note this meeting may be filmed for live and subsequent broadcast via the Council's internet site – at the start of the meeting the Convener will confirm if all or part of the meeting is being filmed.

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Generally the public seating areas will not be filmed. However, by entering the Council Chamber and using the public seating area, individuals may be filmed and images and sound recordings captured of them will be used and stored for web casting and training purposes and for the purpose of keeping historical records and making those records available to the public.

Any information presented by individuals to the Council at a meeting, in a deputation or otherwise, in addition to forming part of a webcast that will be held as a historical record, will also be held and used by the Council in connection with the relevant matter until that matter is decided or otherwise resolved (including any potential appeals and other connected processes). Thereafter, that information will continue to be held as part of the historical record in accordance with the paragraphs above.

If you have any queries regarding this, and, in particular, if you believe that use and/or storage of any particular information would cause, or be likely to cause, substantial damage or distress to any individual, please contact Committee Services ([committee.services@edinburgh.gov.uk](mailto:committee.services@edinburgh.gov.uk)).

## Action Note

### **Consultative Committee with Parents**

**6pm, Wednesday 11 October 2023**

**Virtual Meeting held by Microsoft Teams**

#### **Present**

Councillors Griffiths (Convener), Burgess, Hyslop, Jones

#### **In Attendance**

#### **Parent/Carer Representatives**

Alex Ramage  
Alistair Turnbull  
Eva Oliverira  
Helen Clifford  
Jennifer Graham  
Rachel Brand  
Samantha Marinello  
Keith Robson  
Stephen Tait  
Patrick McGlinchey (Item 4.3 onwards)

#### **Council Officers**

Andrew Bradshaw – Principle Officer, Outdoor Learning  
Arran Finlay – Senior Education Officer  
Catherine Chrystal - Senior Education Officer  
David McKee – Quality Improvement Education Officer – Digital Learning  
Linda Lees – Wider Achievement Service Manager  
Lorna French – Service Director Education  
Lynn Paterson – Senior Education Manager  
Stephen Kelly – Senior Education Manager

#### **Apologies**

Naomi Barton

	<b>Subject</b>	<b>Decision/Action</b>	<b>Action Owner</b>
1.	<b>Welcome by Convener</b>	Noted.	
2.	<b>Declarations of Interest</b>	None.	Committee Services
3	<b>Note of the meeting of Consultative Committee with Parents - 7 June 2023</b>	Approved.	Committee Services
4.	<b>Executive Director's Update</b>	<ol style="list-style-type: none"> <li>1) To note that a Standards and Quality report goes to each Education, Children and Families Committee detailing internal scrutiny and Education Scotland inspection of schools. Generally the most recent update was positive and pockets of work for improvement are ongoing.</li> <li>2) To note that RAAC has effected 7 schools and remediation works are going. Local management arrangements are ensuring children and young people are safe and learning is ongoing.</li> <li>3) Thematic reviews are ongoing. Behaviours of Concern and part two of the literacy review are ongoing.</li> </ol>	

5.	<b>Update from Connect Representative</b>	<ol style="list-style-type: none"> <li>1) To note the current survey from Connect which is available at this link <a href="https://www.surveymonkey.co.uk/r/35CCV3X">https://www.surveymonkey.co.uk/r/35CCV3X</a></li> <li>2) To note new connect services: Kickstart Support for Parent Councils not operating and Mediation Support if there is a need for this in a Parent Council.</li> <li>3) To note the new Connect website</li> <li>4) To note ongoing engagement with the Cabinet Secretary for Edinburgh regarding Relationships and Behaviour in schools.</li> </ol>	
6.	<b>Updates from Locality Groups</b>	<ol style="list-style-type: none"> <li>1) <b>Overseas Excursions</b> <ul style="list-style-type: none"> <li>• Slides were presented by officers outlining the process for gaining approval for overseas excursions. Equity of access to this opportunity is a key theme. This process has been subject to feedback from schools.</li> <li>• More details about the process are to be published on the council's website and officers will ensure any updates/further guidance continue to be shared with schools.</li> </ul> </li> </ol>	Andrew Bradshaw

		<p><b>2) Communication with Parents</b></p> <ul style="list-style-type: none"> <li>• To note that the short life working group which previously met to consider communication will be restarted and that this will be a standing item on the agenda for this committee. Officers will liaise with parent councils to get representation on the working group</li> <li>• Officers will ensure that all relevant policies are available online.</li> </ul> <p><b>3) Vaping Issues</b></p> <ul style="list-style-type: none"> <li>• To note concerns of committee around vaping, it's impact on young people's health.</li> <li>• To note that young people vaping in toilets can have an impact on accessibility of toilets.</li> <li>• A short life working groups with parent and young people's representation will be set up to consider this issue further</li> <li>• Advice will be sought from officers in Trading Standards about vape sales and fed back to committee.</li> </ul> <p><b>4) Learning for Sustainability</b></p> <ul style="list-style-type: none"> <li>• To note a presentation on this subject was given at locality meetings and feedback from parents was positive.</li> </ul>	<p>Arran Finlay</p> <p>Arran Finlay</p> <p>Arran Finlay</p> <p>Lorna French</p>
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		<ul style="list-style-type: none"> <li>To note that this will be on the agenda for the next meeting. Parents are asked to bring back any further points regarding Learning for Sustainability to the next meeting.</li> </ul>	Parent Representatives Committee Services
6.	<b>Empowered Learning – changing pedagogy, use of IT.</b>	<ol style="list-style-type: none"> <li>To note that information about keeping children and young people safe online while using council devices will be shared with committee.</li> <li>To note that the approach to use of IT is to embed technology in the core of delivery of teaching and learning.</li> <li>To note training and support for use of IT available to education staff.</li> <li>Parent Council access to IT services through the Council to be explored with colleagues in Corporate Services.</li> </ol>	Lorna French/ David McKee  Lorna French/ David McKee
7.	<b>Update from National Parent Forum Representative</b>	None.	

9.	<b>Dates of Next Meetings</b>	Wednesday 6 December 2023 – 6pm – by Teams  Wednesday 13 March 2024 – 6pm – by Teams  Wednesday 15 May 2024 – 6pm – by Teams	
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